



## Information required to compile Tax Depreciation Schedule

### If you bought the property

- The approximate age of the property or construction commencement date. If unsure, contact the local council.
- The exact exchange date and contract settlement date.
- The exact purchase price of the property.

### If you had the property built for you.

- The construction commencement date (month/year).
- The exact construction completion date.
- Summary of all costs to build the property / The Building Contract.
- Schedule of finishes and Floor Plans.

### General Information

- Full Address of the Investment Property.
- Owner's name/s as you would like it to appear on the report.
- To complete the report we will require access to your property. Please provide property access details (e.g. tenant, property manager).
- Details on any renovation work **you** have carried out to the property. We will need the exact price paid and the date the work was carried out.
- Details on any additional items **you** have purchased for the property (such as blinds, air-conditioner etc). We will need the exact price paid and date of purchase for each item.
- If your property is an apartment, commercial suite or industrial unit then depending on which state it is located in we will require a copy of the registered strata plan, registered survey plan, or plan of sub-division . (This document is usually attached to the contract of sale).

### Furniture Packages

- If you wish for us to include all the furniture in the property eg beds, linen, lounges, cutlery then we will require copy of the inventory list. If the items on the inventory were not part of the purchase price of the property, we will also need the exact price paid and the date of purchase for each item (or total cost if bought as a furniture package). Please note there is an additional charge for this service.



**Sydney**  
Level 2, 270 Pacific Highway  
Crows Nest NSW 2065

**Melbourne**  
Level 2, 222 Latrobe Street  
Melbourne VIC 3000

**Brisbane**  
Level 23, 127 Creek Street  
Brisbane QLD 4000

**Perth**  
Level 3, 1060 Hay Street  
West Perth WA 6005

**Cairns**  
129A Lake Street  
Cairns QLD 4870

**Adelaide**  
213 Greenhill Road  
Eastwood SA 5063

**Hobart**  
127 Bathurst Street  
Hobart Tasmania 7000